

TITLE : ETDp – PERFORM ONE-TO-ONE TRAINING ON THE JOB



Document Owner: Operations Manager

SAQA US ID	117877	CORE		
Unit Standard Title	Perform one-to-one training on the job			
NQF Level	03	SGB	Occupationally-directed ETD Practitioners	
Credits	4	Notional Hours		40
Duration	Candidate	Knowledge	Practical's	Workplace
	Novice	2 days	1 day	2 days / 16 hours
	RPL (Re-fresher)	1 day	2 days	N/A
	Re-certification	N/A	N/A	N/A
Ratio of candidates to assessor	20:1		20:1	1:1

The Certificate will be issued after submission of the portfolio of evidence

<p style="text-align: center;"><u>PURPOSE OF THE COURSE</u></p> <p>This unit standard will provide recognition for individuals who perform or intend to perform one-to-one training on the job. Formal recognition will enhance their employability and also provide a means to identify competent trainers or coaches</p>	<p style="text-align: center;"><u>PRE-REQUISITES</u></p> <ul style="list-style-type: none"> The credit calculation is based on the assumption that learners are already competent in the learning area in which they will provide training Copy if an ID certified no more than 3 months
<p style="text-align: center;"><u>SPECIFIC OUTCOMES OF THE COURSE</u></p> <ul style="list-style-type: none"> Prepare for one-to-one training on the job; Conduct training sessions; Monitor and report on learner progress; and Review training 	<p style="text-align: center;"><u>ESSENTIAL EMBEDDED KNOWLEDGE</u></p> <p>The following knowledge is embedded within the unit standard, and will be assessed directly or implicitly through assessment of the specific outcomes in terms of the assessment criteria:</p> <ul style="list-style-type: none"> Methods for identifying learner needs. The importance of providing learner feedback in a constructive manner. Options available in the event that a learner is continuously assessed as not yet competent. Methods of checking learner's understanding and progress. The fundamentals of outcomes-based approaches to learning. Aims, principles and objectives of the NQF Forms of practice which promote the values described in the Bill of Rights and the principles underpinning the Employment Equity Act